

**College of West Anglia**  
**The Extraordinary Corporation Board Meeting**  
**30 May 2023**  
**1.00pm**  
**Remote Meeting, Microsoft Teams**

<b>Present</b>	Gill Rejzl Dave Clarke Kay Driver Ray Harding Scott Leadley Fliss Miller Sally Mitton Alan Measures Carolyn Rand Lee Smith Donna Woodruff David Pomfret	Governor (Chair) Governor Governor Governor Staff Governor Governor Governor Governor Governor Governor Staff Governor Principal/CEO
<b>In Attendance</b>	Kerry Heathcote Paul Harrison Paul O'Shea Sarah Anstiss Jules Bridges	Vice Principal Curriculum and Quality Vice Principal Corporate Services Assistant Principal Student Services Head of Apprenticeships and Work Based Learning Head of Governance

The meeting was convened to consider and approve the accountability agreement ahead of submitting on 31 May 2023.

<b>No.</b>		<b>Action</b>
<b>1</b>	<p><b>Apologies for absence</b>  Apologies for absence were received from Hein van den Wildenberg, Mark Eastwood, Sam Fletcher, Chris Ashman, Will McEvansoneya, and Rob Petto, Assistant Principal Performance and Funding.</p>	
<b>2</b>	<p><b>Declarations of Interest</b>  There were no declarations of interest.</p>	
<b>3</b>	<p><b>Accountability Agreement</b>  The Government published guidance in December 2022, setting out a requirement for colleges to develop and publish an Accountability Agreement for 2023/24 by 31 May 2023, which should be approved by the Corporation.</p> <p>The Principal's Strategy report to the Corporation earlier in March this year set out the requirements of the new accountability agreement and governors considered the structure, and content of the first draft at the Governors' Planning/Strategy Workshop on 26 April 2023. Feedback from this strategy session has been taken into account in shaping the final draft agreement, which has also been informed by the latest draft Local Skills Improvement Plans (LSIPs) and governors were invited to comment on the final draft, which was taken page by page.</p> <p>The draft Accountability Agreement was comprehensively scrutinised. Presentational amendments suggested by governors were recorded and agreed. The Corporation therefore <b>approved</b> the accountability</p>	

agreement by a show of hands, acknowledging that the amendments would be made ahead of submitting on/before 31 May 2023.

The Corporation congratulated and thanked the efforts of the team involved, particularly recognising the contribution of the Head of Apprenticeships and Work Based Learning.

**4 Any other business**  
None

Meeting ended at 1.50pm